

449.Sec. 12.3 NEW

1.

To obtain the approval of the Division for a course, the person or entity that proposes to offer the course must apply to the Division in the form prescribed by the Division. The application must include, without limitation: (a) Certification that the course will be taught by an instructor who has been approved by the Division pursuant to section 14; (b) The proposed syllabus of the course; (c) The information that will be provided to participants in the course; (d) A written evaluation of the content and presentation of the course that will be completed by each participant in the course; (e) A statement of the purpose of the course and the requirements for attendance; and (f) Any additional proof necessary to demonstrate that the course meets the requirements of section 13.

(a)

Certification that the course will be taught by an instructor who has been approved by the Division pursuant to section 14;

(b)

The proposed syllabus of the course;

(c)

The information that will be provided to participants in the course;

(d)

A written evaluation of the content and presentation of the course that will be

completed by each participant in the course;

(e)

A statement of the purpose of the course and the requirements for attendance; and

(f)

Any additional proof necessary to demonstrate that the course meets the requirements of section 13.

2.

The Division may request from an applicant any additional information that the Division determines necessary to evaluate the course that the applicant proposes to offer.

3.

The Division shall consider the information provided pursuant to paragraph (c) of subsection 1 to be proprietary and shall not release such information without the consent of the applicant.

4.

The Division may approve a nationally recognized organization to offer a course without an application pursuant to this section if the Division determines that the course meets the requirements of section 13.

5.

The Division may approve a course if it determines that the course: (a) Meets the requirements of section 13; and (b) Will be taught by an instructor who has been approved by the Division pursuant to section 14.

(a)

Meets the requirements of section 13; and

(b)

Will be taught by an instructor who has been approved by the Division pursuant to

section 14.

6.

Upon approving a course, the Division shall issue to the person or entity that offers the course an approval code.

7.

Approval of a course expires 2 years after the date on which the approval was granted unless the person or entity offering the course reapplies for approval in the manner prescribed by this section at least 60 days before the date on which the approval is scheduled to expire. If approval of a course expires, the person or entity that offers the course must cancel any training scheduled to be provided as part of the course.